

MEMORANDUM

May 30, 2008

TO: Arthur Wallenstein, Director, Department of Correction and Rehabilitation
Gabriel Albornoz, Director, Department of Recreation
Tom Manger, Chief of Police
Uma Ahluwalia, Director, Health and Human Services
Parker Hamilton, Director, Montgomery County Public Libraries

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Memo on follow-up steps outlined in the May 30, 2008 CountyStat meeting

The following items were identified for follow-up during the May30th meeting for the Positive Youth Development Initiative:

1. Identify and clearly define “risky behaviors” in the Positive Youth Development Initiative (PYDI) to better articulate the Initiative’s parameters and serve the creation of performance measures.
Responsible parties: Department of Correction and Rehabilitation (DOCR), Department of Recreation (REC), Department of Police (MCPD), Department of Health and Human Services (HHS), Montgomery County Public Libraries (MCPL)
Other parties involved: CountyStat
Deadline: September 15th, 2008
2. PYDI Steering Committee Chairs reach out to entire Steering Committee to update them on recent Initiative progress and identify which stakeholders will participate in the next CountyStat meeting.
Responsible parties: HHS, REC, MCPD
Other parties involved: PYDI Steering Committee, CountyStat
Deadline: September 15th, 2008
3. PYDI Steering Committee Chairs engage entire Steering Committee to construct individual measures and roll-up measure into an overall PYDI indicator(s).
Responsible parties: HHS, REC, MCPD
Other parties involved: PYDI Steering Committee, CountyStat
Deadline: September 15th, 2008
4. Analyze PYDI programming by time of year to better illustrate the availability of programming during the summer months.
Responsible parties: REC, MCPD, HHS, MCPL
Other parties involved: PYDI Steering Committee, CountyStat
Deadline: September 15th, 2008

5. Identify which programs (of all steering committee members) should fall under the Positive Youth Development Initiative and complete a matrix for all stakeholders that resembles current program/resource matrix including information about the organization providing the program, location, frequency, service hours, eligibility (academic or other criteria including age), the type of services offered (e.g., academic, sports, recreation, arts, career) and the capacity of each program.
Responsible parties: HHS, REC, MCPD, PYDI Steering Committee
Other parties involved: CountyStat
Deadline: September 15th, 2008
 6. Create data collection mechanism to capture incoming inmate awareness of PYDI programming and resource availability.
Responsible parties: DOCR
Other parties involved: CountyStat
Deadline: September 15th, 2008
 7. At the direction of the County Council, create descriptions of the demographic characteristics of the youth that reside in the three target communities including the degree of poverty represented in the population.
Responsible parties: HHS, REC, MCPD, PYDI Steering Committee
Other parties involved: CountyStat
Deadline: September 15th, 2008
 8. At the direction of the County Council, create a description of what each target community has identified as needs related to positive youth development.
Responsible parties: HHS, REC, MCPD, PYDI Steering Committee
Other parties involved: CountyStat
Deadline: September 15th, 2008
 9. At the direction of the County Council, create a description of the short and long term strategies that have been developed by each CBC to build a local integrated system of quality programming for youth. Identify if CBCs have any specific recommendations related to (1) developing events for youth, (2) developing partnerships with businesses and other community-based groups, (3) increasing resources and programming capacity, or (4) engaging youth and adults in the community to participate in these efforts.
Responsible parties: HHS, REC, MCPD, PYDI Steering Committee
Other parties involved: CountyStat
Deadline: September 15th, 2008
 10. Create data collection mechanism to capture RecExtra participation and programming for both target locations and populations.
Responsible parties: REC
Other parties involved: CountyStat
Deadline: September 15th, 2008
- cc: Timothy Firestine, Chief Administrative Officer
Fariba Kassiri, Assistant Chief Administrative Officer